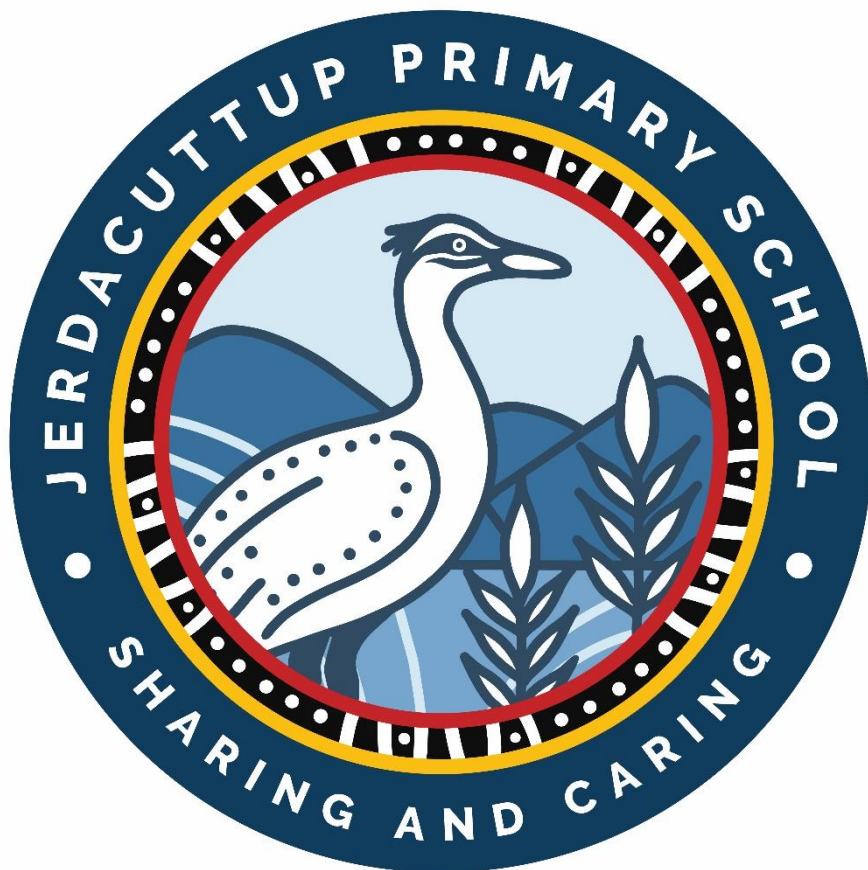


# Jerdacuttup Primary School



## Anaphylaxis Emergency Guidelines

## Background

Anaphylaxis is a severe, rapidly progressive allergic reaction that is potentially life threatening. The most common allergens in school aged children are peanuts, eggs, tree nuts (e.g. cashews), cow's milk, fish and shellfish, wheat, soy, sesame and certain insect stings (particularly bee stings).

The key to prevention of anaphylaxis in schools is knowledge of the student who has been diagnosed as at risk, awareness of allergens, and prevention of exposure to those allergens. Partnerships between schools and parents/guardians are vital in helping the student avoid exposure.

Adrenaline given through an adrenaline autoinjector (such as an EpiPen® or Anapen®) into the muscle of the outer mid-thigh is the most effective first aid treatment for anaphylaxis.

## Purpose

- To provide, as far as practicable, a safe and supportive environment in which students at risk of anaphylaxis can participate equally in all aspects of the student's schooling.
- To raise awareness about anaphylaxis and the school's anaphylaxis management policy/guidelines in the school community.
- To engage with parents/guardians of each student at risk of anaphylaxis in assessing risks, developing risk minimisation strategies for the student.
- To ensure that staff have knowledge about allergies, anaphylaxis and the school's guidelines and procedures in responding to an anaphylactic reaction.

## Individual Anaphylaxis Health Care Plans

The principal will ensure that an **Individual Anaphylaxis Health Care Plan** is developed in consultation with the student's parents/guardians, for any student who has been diagnosed by a medical practitioner as being at risk of anaphylaxis.

The Individual Anaphylaxis Health Care Plan will be in place as soon as practicable after the student is enrolled and where possible before their first day of school.

The student's Individual Anaphylaxis Health Care Plan will be reviewed, in consultation with the student's parents/guardians:

- annually, and as applicable,
- if the student's condition changes,
- immediately after the student has had an anaphylactic reaction.

It is the responsibility of the parent/guardian to:

- provide an ASCIA (Australasian Society of Clinical Immunology and Allergy) Action Plan completed by the child's medical practitioner with a current photo.
- inform the school if their child's medical condition changes, and if relevant provide an updated ASCIA Action Plan.

## Communication

The principal will be responsible for providing information to all staff, students and parents/guardians about anaphylaxis and development of the school's anaphylaxis management strategies.

Volunteers and casual relief staff will be informed on arrival at the school if they are caring for a student at risk of anaphylaxis and their role in responding to an anaphylactic reaction.

The principal will be responsible for notifying any hosting institution of the presence of an anaphylaxis prone student amongst participants.

### Staff training and emergency response

Teachers and other school staff who have contact with the student at risk of anaphylaxis, are encouraged to undertake training in anaphylaxis management including how to respond in an emergency.

At other times while the student is under the care or supervision of the school, including excursions, yard duty, camps and special event days, the principal must ensure that there is a sufficient number of staff present who have up to date training and know how to recognise, prevent and treat anaphylaxis. Training will be provided to these staff as soon as practicable after the student enrolls.

Wherever possible, training will take place before the student's first day at school. Where this is not possible, an interim plan will be developed in consultation with the student's parents/guardians.

The school's first aid procedures and student's ASCIA Action Plan will be followed when responding to an anaphylactic reaction.

### Risk Minimisation

The key to prevention of anaphylaxis is the identification of allergens and prevention of exposure to them. The school employs a range of practical prevention strategies to minimise exposure to known allergens. The table outlines these strategies.

Setting	Considerations
Classroom	<ul style="list-style-type: none"><li>• A copy of the student's ASCIA Action Plan is always displayed in the classroom.</li><li>• Liaise with parents/guardians about food related activities ahead of time.</li><li>• Use non-food treats. If food treats are to be used in class (e.g., birthday cake), ask parents/guardians to provide a box of safe treats for the student at risk of anaphylaxis.</li><li>• Do not give food from outside sources to a student who is at risk of anaphylaxis.</li><li>• Be aware of the possibility of hidden allergens in cooking, food technology, science, and art classes (e.g., egg or milk cartons).</li><li>• Have regular discussions with students about the importance of washing hands, eating their own food, and not sharing food.</li><li>• Alert other students about the risks an allergic student may be exposed to.</li><li>• Casual/relief teachers should be provided with a copy of the student's ASCIA Action Plan together with the day's program.</li></ul>
Tuckshop	<ul style="list-style-type: none"><li>• With permission from parents/guardians, tuckshop volunteers must be briefed about students at risk of anaphylaxis, preventative strategies in place and the information in the student's ASCIA Action Plan.</li><li>• With permission from parents/guardians, the student's name, photo, and the foods to which they are allergic will be displayed in tuckshop premises as a reminder to staff and volunteers.</li><li>• Liaise with parents/guardians about food for the student.</li><li>• Food banning is not enforced; however Jerdacuttup Primary School chooses not to stock peanut and tree nut products (including nut spreads) as one of the school's risk minimisation strategies.</li><li>• Products labelled '<i>may contain traces of peanuts/tree nuts</i>' should not be served to the student known to be allergic to peanuts/tree nuts.</li><li>• Be aware of the potential for cross contamination when storing, preparing, handling, or displaying food.</li><li>• Ensure tables and surfaces are wiped clean regularly.</li></ul>

Playground	<ul style="list-style-type: none"> <li>• The student with anaphylactic responses to insects should always wear shoes.</li> <li>• Keep outdoor bins covered to discourage bees.</li> <li>• Staff performing playground duty must be trained to provide an emergency response to anaphylaxis during non-class times (e.g., recess and lunch).</li> <li>• The adrenaline autoinjector is to be always easily accessible from the playground.</li> <li>• In case of an anaphylaxis emergency, staff on duty will yell for assistance.</li> </ul>
On-site events (e.g., sporting events, in school activities, class parties)	<ul style="list-style-type: none"> <li>• For special occasions, class teachers should consult parents/guardians in advance to either develop an alternative food menu or request the parents/guardians to send a meal for the student.</li> <li>• Parents/guardians of other students should be informed in advance about foods that may cause allergic reactions in students at risk of anaphylaxis as well as being informed of the school's allergen minimisation strategies.</li> <li>• Party balloons or latex swimming caps should not be used if a student is allergic to latex.</li> <li>• Staff must know where the adrenaline autoinjector is located and how to access if it required.</li> <li>• Staff should avoid using food in activities or games.</li> <li>• The student's adrenaline autoinjector may have to be taken to the sporting event. If the weather is warm, the autoinjector should be stored in an esky to protect it from the heat.</li> </ul>
Off-site school settings – field trips, excursions	<ul style="list-style-type: none"> <li>• The student's adrenaline autoinjector, ASCIA Action Plan and means of contacting emergency assistance must be taken on all field trips/excursions.</li> <li>• One or more staff members who have been trained in the recognition of anaphylaxis and the administration of the adrenaline autoinjector should accompany the student on field trips or excursions.</li> <li>• <b>All</b> (internal and external) staff present during the field trip or excursion need to be aware if there is a student at risk of anaphylaxis.</li> <li>• Staff should develop an emergency procedure that sets out clear roles and responsibilities in the event of an anaphylactic reaction.</li> <li>• The school should consult parents/guardians in advance to discuss issues that may arise, to develop an alternative food menu or request the parent/guardian to send a meal (if required).</li> <li>• Parents/guardians may wish to accompany their child on field trips and/or excursions. This should be discussed with parents/guardians as another strategy for supporting the student.</li> <li>• Consider the potential exposure to allergens when consuming food on buses.</li> </ul>

Off-site school settings – camps and remote settings

- When planning school camps, a risk management plan for the student at risk of anaphylaxis should be developed in consultation with parents/guardians and camp managers.
- Campsites/accommodation providers and airlines should be advised in advance of any student with food allergies.
- Staff should liaise with parents/guardians to develop alternative menus or allow students to bring their own meals.
- Camp providers should avoid stocking peanut or tree nut products, including nut spreads. Products that 'may contain' traces of peanuts/tree nuts may be served, but not to the student who is known to be allergic to peanuts/tree nuts.
- Use of other substances containing allergens (e.g., soaps, lotions or sunscreens containing nut oils) should be avoided.
- The student's adrenaline autoinjector and ASCIA Action Plan and a mobile phone must be taken on camp.
- A team of staff who have been trained in the recognition of anaphylaxis and the administration of the adrenaline autoinjector should accompany the student on camp. However, all staff present need to be aware if there is a student at risk of anaphylaxis.
- Staff should develop an emergency procedure that sets out clear roles and responsibilities in the event of an anaphylactic reaction.
- Be aware of what local emergency services are in the area and how to access them. Liaise with them before the camp.
- The adrenaline autoinjector should remain close to the student at risk of anaphylaxis and staff must be always aware of its location. It may be carried in the school first aid kit, although schools can consider allowing students, particularly adolescents, to carry it on their person. Remember, staff still have a duty of care towards the student even if they carry their own adrenaline autoinjector.
- The student with allergies to insect venoms should always wear closed shoes when outdoors.
- Cooking and art and craft games should not involve the use of known allergens.
- Consider the potential exposure to allergens when consuming food on buses/airlines and in cabins.